**Updated August 2024**

**Application Guidance**

A generous anonymous bequest enabled Clyde Regional Scout Council to establish an Outdoor Pursuits Training Fund in December 1984. The purpose of the Fund is to provide grant assistance to Explorer Scouts, Scout Network, Leaders and other persons who wish to attend recognised training courses in outdoor pursuits. Suitable training courses are those which on completion provide certificated evidence of leadership and / or instructional ability within the terms of POR, examples being Mountain Leadership Certificates, Ski Leader certificates, appropriate British Canoe Union certificates or RYA Certificates in water activities (in cases of uncertainty applicants should contact the Regional Office on **0141 248 6022** or email **info@clydescouts.org.uk** before the application is submitted).

Grant assistance from the Outdoor Pursuits Training Fund is made on the basis that the recipients of a grant will use the skills of instruction and leadership gained from the training course for the benefit of members of The Scout Association or other young people taking part in outdoor pursuits organised by, or on behalf of Clyde Regional Scout Council, its Scout Districts, Scout Groups or any of them.

Application should be made no later than one month prior to the course start date and the grant should be claimed within six months of completing the course. **Late applications will not be considered.**

**Applicants will not normally be awarded more than 1/3 of the total cost of their application.**

**Application Procedure**

* The applicant should complete the application form overleaf and forward the form to their Group Lead Volunteer or District Lead Volunteer who should then endorse the application
* The application will be considered by the Region’s General Purposes sub Committee who will determine whether or not grant assistance is to be awarded and the amount of any such assistance. The Regional Office team will then advise the applicant of the outcome of their application.
* The applicant will be required to provide the Regional Office team with evidence of completion of the course in respect of which a grant has been awarded and details of the costs incurred. Once evidence is received a payment will be issued.
* Applications can be submitted at any time and will be considered by the Region’s General Purposes sub Committee. If you would like some assistance or guidance before applying to the fund, please contact the Regional Office for the Chief Operating Officer or Regional Lead Volunteer.

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| Applicant Name |  |
| Applicant Address |  |
| Telephone Number |  |
| Email Address |  |
| Scout Group & District |  |
| Appointment Held |  |
| Course Title/Qualification |  |
| Course Venue |  |
| Course Start & End Dates |  |
| National Governing Body |  |
| Purpose for which grant is requested: |
| Total Cost (attach detail) | £ |
| Amount Requested from Clyde Region | £ |
| Balance | £ |
| How is this balance going to be met?(Where will the balance come from?) |  |
| Date funds are required |  |
| Signed |  |
| Date |  |
| Supported by (GLV/DLV) - Signature |  |
| Date |  |
| Payment Info |
| Name of Bank |  |
| Account Number |  |  |  |  |  |  |  |  | Sort Code |  |  |  |  |  |  |
| Name on Account |  |
| For office use onlyReceived in Regional Office | Decision by Chief Operating Officer |  | Decision by General Purposes sub Committee |  |
|  | Notified to Activities Adviser |  |